

HOW TO OBTAIN AN 'AUTHORITY TO DRIVE AIRSIDE' (ADA) RENEWAL



DOCUMENTATION

- ADA Application Form

1

- Download the ADA Documentation from the Cairns Airport website
 - Tabs: Business > Operations > Airside (scroll to "Driving Airside")
 - Link: [Airside » Cairns Airport](#)
- Complete the ADA Application Form
- Submit application and payment to CAPL's ID & Access Office

Once approved by CAPL go to step 2

2

Book in for an ADA Presentation through CAPL's ID & Access Office

Presentation complete before step 3

3

Instructor will finalise ADA Application paperwork and submit to CAPL's ID & Access Office

ADA paperwork submitted by instructor

4

CAPL's ID & Access Office will notify applicant when new ADA is available for collection